RELEASE NOTES
N-FOCUS Interim Release
JUNE 12, 2006

An interim release of the N-FOCUS system is being implemented on June 12, 2006. Interim Releases are made between scheduled major releases. The last N-FOCUS Major Release was March 13, 2006. The next N-FOCUS Major Release is scheduled for July 2006. This document provides information explaining new functionality, enhancements and problem resolutions effective with this release. The Release Notes is divided into four main sections:

♦ **General Interest and Mainframe:** All N-FOCUS users should read this section.

♦ **Protection and Safety Programs:** N-FOCUS users with responsibility for Child Protective or Adult Protective Services should read this section. It will be noted when the information is specific to only one of these areas. Note: this section will only appear if there are enhancements, tips, or fixes specific to Protection and Safety Programs.

♦ **Developmental Disabilities Programs:** N-FOCUS users who work directly with DD programs and those who work with the related Medicaid cases should read this section. Note: this section will only appear if there are enhancements, tips, or fixes specific to DD programs.

♦ **Expert System:** N-FOCUS users responsible for case entry for AABD/MED, ADC/MED, FSP, FW, IL, MED, and Retro MED should read this section.

Table of Contents

MAINFRAME AND GENERAL INTEREST

AUTOMATED MASS CHANGE

AUTOMATED MASS CHANGE OCTOBER 2006 PREPARATION (TIP)

Beginning with the October 2006 changes to FSP standards, N-FOCUS will automatically process budgets for mass changes. More information will follow about this functionality, but as you are processing cases now there are some steps you can take to prepare for the change.

- Close income instead of excluding it each month. Leaving the income active will make the calculate income window mandatory and prevent automated mass change from authorizing the budget.

  - If child support is assigned to the State, check the "Child/Spousal Support Assigned" checkbox instead of using "Exclude" from the drop-down list.

- Review overridden budgets. The automated mass change program will not process a case if the last budget was overridden.

- Add nursing home representative roles as appropriate. If the representative role is not added, the budget may process but the nursing home will not receive a copy of the notice when the COLA Mass Changes are processed for the month of January 2007.

- It the automated mass change process encounters a check out issue, it will not be able to process the budget. To avoid check out problems:

  - Assign a worker to all Mainframe and Expert System cases.

  - Enter date of birth, sex, and race for all persons in the master case.

- Make sure a budget has been run on each Expert System program case since July 2004.

CHILD CARE ELIGIBILITY

YEARLY CHILD CARE FEE SCHEDULE UPDATES (NEW)

The Child Care Sliding Fee and Transitional Child Care Fee Schedules have been updated on N-FOCUS to correspond to the 2006 Federal Poverty Levels.

DESKTOP CUSTOMIZER

INCREASE FONT SIZE OF N-FOCUS MENUS AND MESSAGE BOXES (TIP)
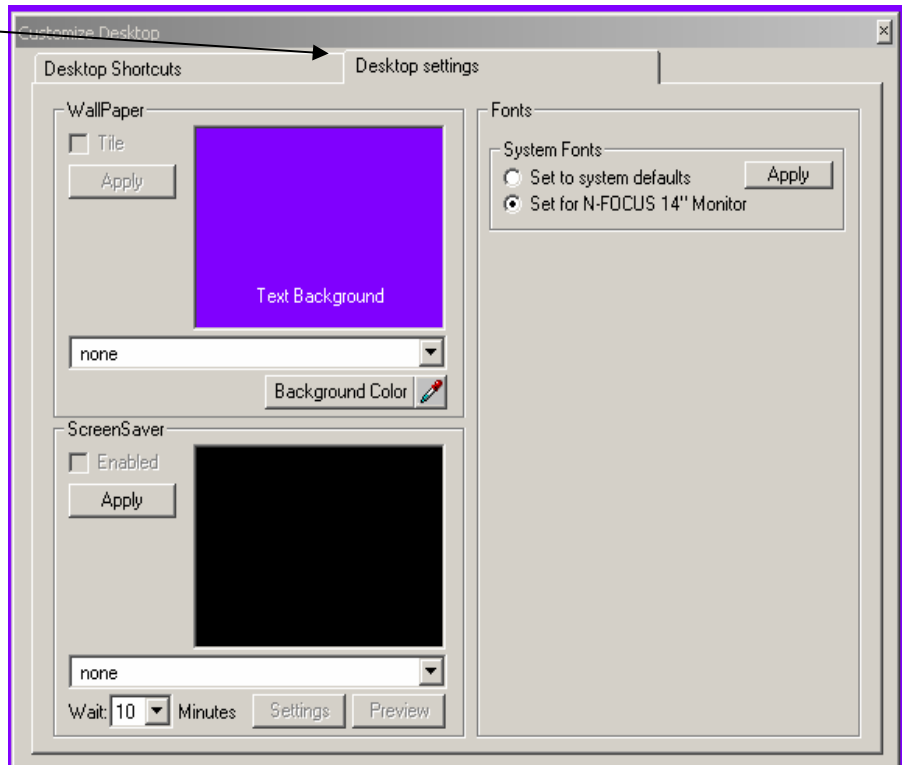
It is possible to increase the font size of menu items and message boxes in N-FOCUS by changing your System Font setting to "Set for N-FOCUS 14" Monitor" through the Desktop Customizer.

1. Click the Start button on your desktop.

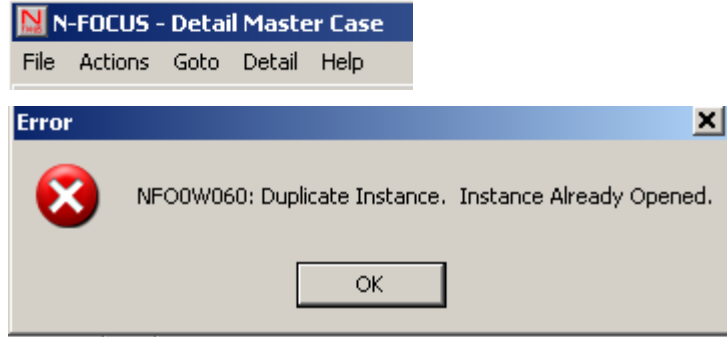2. Select All Programs/ Desktop Customizer/ Desktop Customizer.

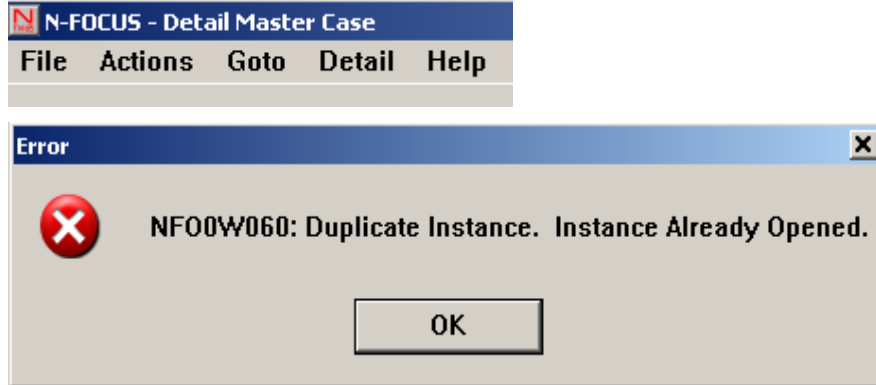Result: The Customize Desktop window appears.
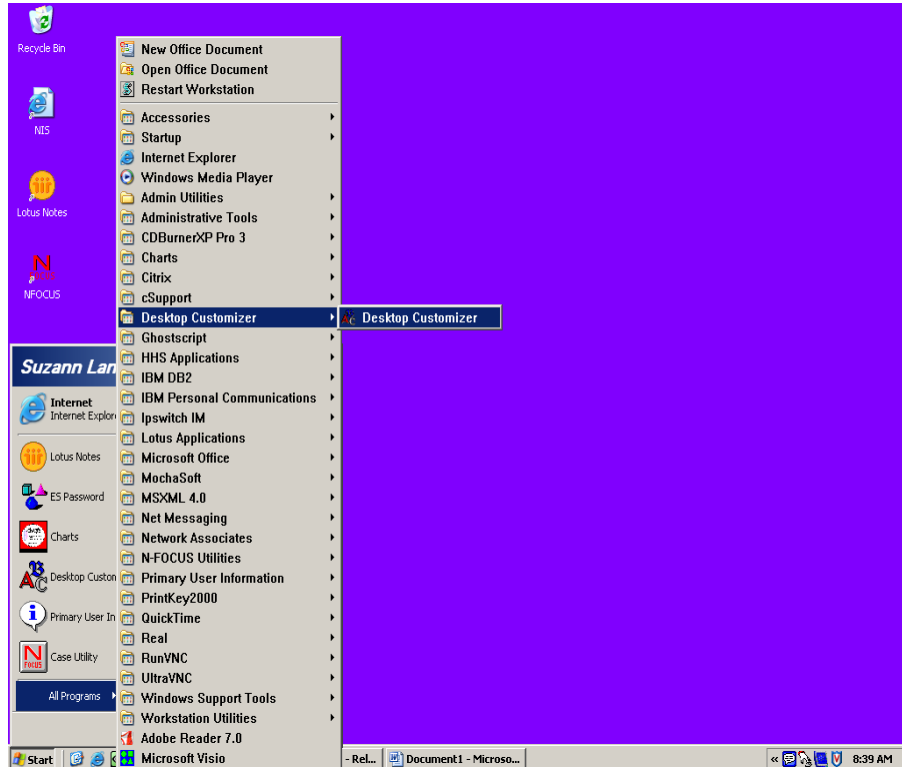
3. Select the Desktop settings tab.

4. Select the "Set for N-FOCUS 14" Monitor" radio button.

5. Select the Apply button.

Result: the N-FOCUS font size for menu items and message boxes changes from this:

N-FOCUS - Detail Master Case
File   Actions   Goto   Detail   Help

Error   ×

❌   NFO0W060: Duplicate Instance. Instance Already Opened.

OK

To this:

N-FOCUS - Detail Master Case
File   Actions   Goto   Detail   Help

Error   ×

❌   NFO0W060: Duplicate Instance. Instance Already Opened.

OK

SCREEN RESOLUTION

SELECTING CLOSE ICON SENDS USER TO ANOTHER APPLICATION (TIP)

If your screen resolution is set to 800 x 600 and you are working in both N-FOCUS and other applications, if you select the close icon on a window, you may be returned to another application rather than the previous N-FOCUS window. This can be avoided if the resolution is set greater than 800 x 600.
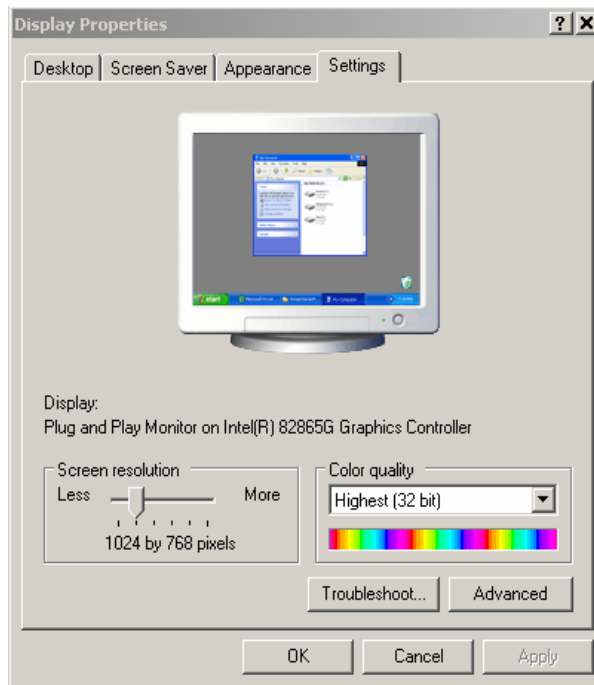
1. Select the Control Panel from the Start Menu.

Result: The control panel folder will display.

2. Double-click on Display.
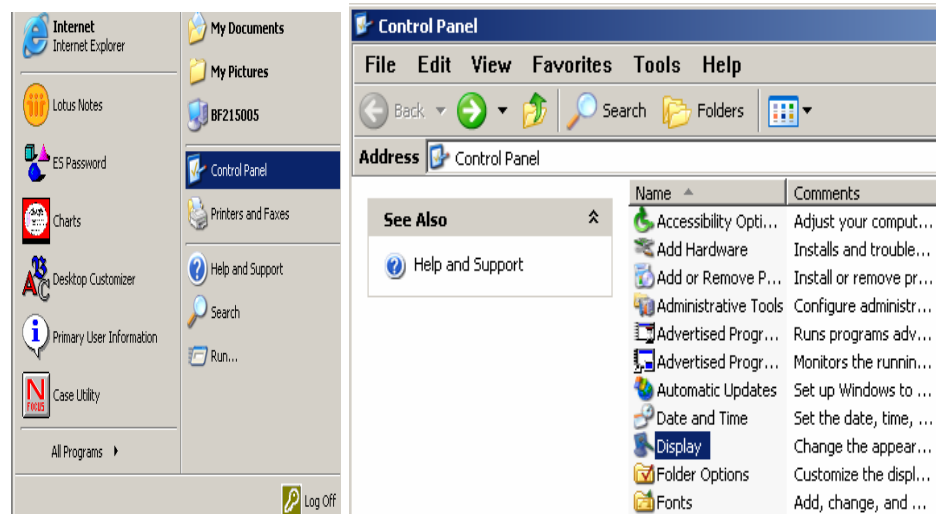
Result: The Display Properties window will display.

3. Select the Settings tab.

4. Move the screen resolution scale to the right and select the OK button.

Result: The screen will turn black for a few seconds. A Monitor Settings message will appear requesting if you want to keep the new settings.

5. Select Yes.

Result: Your screen resolution is changed to the desired setting.
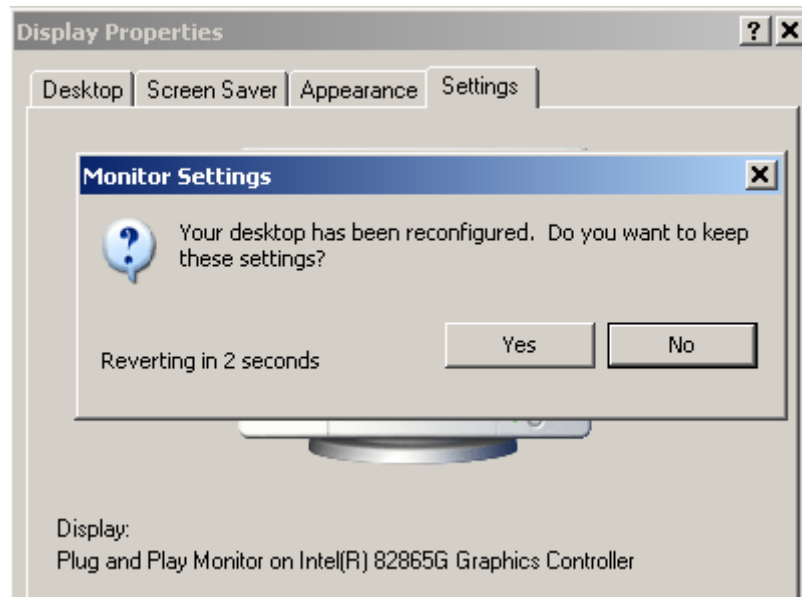
EXPERT SYSTEM

BUDGETING

TMA HALF-GRANT FUND CODE CHANGE PREPARATION (NEW/TIP)

At the request of federal auditors, the fund code for TMA Half-Grant cases will change from "State Only" to "Transitional" effective with the July 10, 2006 N-FOCUS release.

Do not authorize TMA Half-Grant budgets for August until July 10th or later in order to correctly set the fund code for these budgets.

ERROR MESSAGES

AION BUSINESS RULES ERROR MESSAGE PROCEDURES (TIP)

If you receive an Aion Business Rules error message in N-FOCUS, do not click the Debug or Send Error Report buttons. Please contact N-FOCUS Production Support at 888-281-6629 or 471-9698 (in Lincoln).

Production Support will copy files from your machine and reset your case status from locked to ready.
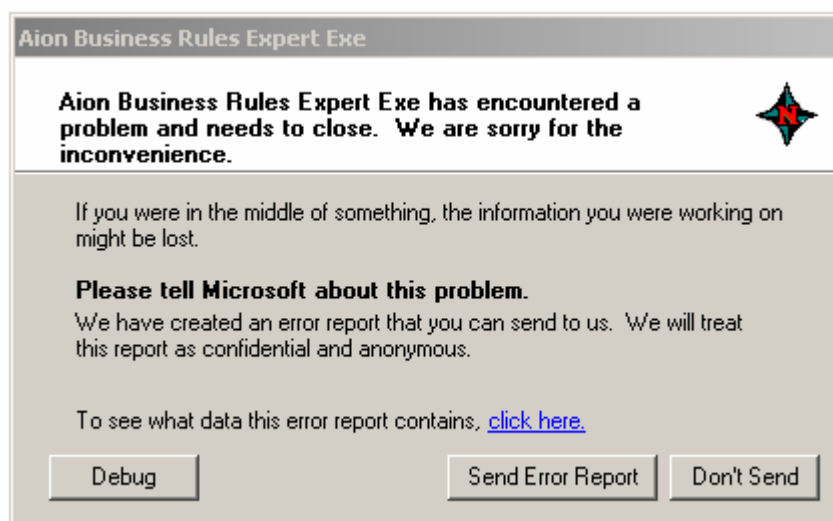
MEDICARE TASK

MEDICARE INFORMATION DATA ENTRY (TIP)

It is important that Medicare information is entered in the Expert System Medicare task for all clients with Part A and/or B Medicare. Enter the Medicare number exactly as it appears on the Medicare card. Accurate data entry is imperative for Medicare Part B buy-in transactions and Part D participation. In addition, the information in this task passes to the MMIS system and can cause Medicaid billing problems if the information is not accurate.

OTHER INCOME TASK

HOME EQUITY CONVERSION INCOME FOR COMMUNITY SPOUSE (TIP)

N-FOCUS currently excludes the income type of Home Equity Conversion for AABD, ADC, or Medicaid program cases. However, on a SIMP budget, if the community spouse is receiving the income, it is counted as income to the community spouse. In this situation, enter the income to the community spouse in the "Other" income task as "MED-Unearned."